



Mike Scheafer, Board President

Sandy Seifert-Raffelson, Vice President
Robert Swan, Secretary
David Aranda, CSDM

Timothy Unruh, CSDM
Jesse Claypool
Thomas Wright

Special District Risk Management Authority
Regular Board Meeting

Wednesday, August 3, 2022
2:30 p.m.

1112 I Street, 3rd Floor, Earl Sayre Board Room
Sacramento, CA 95814

In compliance with AB361 this will be a hybrid virtual/in-person meeting in the SDRMA Board Room/Zoom as the State continues to recommend measures to promote social distancing.

Note: Agenda postings and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 As amended by AB 361, Section 54953 (d)(3) allows local agencies to conduct meetings via teleconferencing during a proclaimed state of emergency, and state or local officials have recommended measures to promote social distancing, without complying with the requirement to identify all teleconference locations in the agenda, and without complying with the requirement that each location be accessible to the public. Section 54953 (b)(2) still requires that all votes taken during a teleconference meeting shall be by roll call. Any agenda item may be discussed in a different order, if necessary.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a regular meeting to arrange for such reasonable accommodations: Ashley Flores, Board Clerk, (916) 231-4132 or aflores@sdrma.org

AGENDA

1.0 CALL MEETING TO ORDER

- 1.1 Roll Call
- 1.2 Approval of Agenda (Board President)

2.0 PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

3.0 ADMINISTRATIVE ITEMS AND PRESENTATIONS

- 3.1 Recognition Staff Anniversaries (Board President)
- 3.2 Review Meeting, Conference, and Educational Schedules (Chief Executive Officer)
- 3.3 Review communication and correspondence (Chief Executive Officer)
- 3.4 Review of Executive Summary of Training (Board President)

4.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

- 4.1 **Approve** draft meeting minutes from the June 22-23, 2022 Board Meeting and the July 21, 2022 Special Board Meeting (Board Clerk)
- 4.2 **Review** recent marketing activities (Chief Member Services Officer)
- 4.3 **Ratify** payment of bills paid for the month of June 2022 (Chief Financial Officer)
- 4.4 **Receive and file** financial reports presented for the Property/Liability, Workers' Compensation, Health Benefits Programs and Joint/Common Allocated Operations (Chief Financial Officer)
- 4.5 **Receive and file** Underwriting Status Quarterly report of the fourth quarter of 2021-22(Claims Manager)

4.6 **Receive and file** SDRG Captive Update (Chief Financial Officer)

5.0 CSDA-RELATED ITEMS

5.1 **Review and discuss** CSDA business and activity (CSDA Chief Executive Officer)

5.2 **Review and discuss** Alliance Executive Council business and activity (CSDA Chief Executive Officer; Chief Executive Officer; AEC Members)

5.3 **Review and discuss** Special Leadership Foundation business and activity (CSDA Chief Executive Officer; Chief Executive Officer; SDLF Members)

5.4 **Review** of CSDA Committees Updates (Board President)

6.0 BOARD ITEMS

6.1 **Subject: Treasurer's Quarterly Investment Report**

Presenters: Lauren Brant, Managing Director, Public Financial Management
Jennifer Chilton, Chief Financial Officer

Recommendation: **Receive and file** the Treasurer's Quarterly Investment Report, LAIF Statement, and Treasurer's Certification of Investments and Cash Flow Sufficiency

6.2 **Subject: Approval of Prospective Members into SDRMA Workers' Compensation and Property/Liability Programs**

Presenter: Wendy Tucker, Claims Manager

Recommendation: **Approve** admission of new members into the following program:

- **Property/Liability:** Stronghold-Newell Pest Abatement District
Three Rivers Levee Improvement Authority

6.3 **Subject: Quarterly Review of Loss Prevention Activities**

Presenter: Enriqueta (Henri) Castro, Safety/Risk Control Manager

Recommendation: **Receive and file** the status report regarding safety and risk control efforts by SDRMA for the quarter ending June 30, 2022

6.4 **Subject: Claims Quarterly Review**

Presenter: Debbie Yokota, Chief Risk Officer

Recommendations: Staff recommends the following actions:

- 1) **Receive and file** status report concerning open claims for the quarter ending June 30, 2022; and
- 2) **Approve** claims settlements as presented in the status report

6.5 **Subject: Aggregate Stop-Loss Attachment Point & Corridor Quarterly Status Review**

Presenter: Jennifer Chilton, Chief Financial Officer

Recommendation: **Receive and file** the Aggregate Stop-Loss Attachment Point and Corridor Status Reports

6.6 **Subject: Workers' Compensation Program - Third Party Claims Administration**

Presenter: Debbie Yokota, Chief Risk Officer

Recommendation: **Authorize** the Board President to enter into a three-year contract with Pacific Secured Equities, DBA Intercare Holdings Insurance Services, Inc., for Workers' Compensation Third Party Claims Administration Services

6.7 **Subject: Adoption of FY 2022-23 Final Budget**

Presenter: Jennifer Chilton, Chief Financial Officer

Recommendation: **Adopt** FY 2022-23 Final Budget

6.8 **Subject: Health Benefits Program - 2023 Renewal**

Presenter: Alana Little, Health Benefits Manager

Recommendation: **Receive and file** the report regarding the Health Benefits renewals for 2023

6.9 **Subject: Final Report - Strategic Business Plan: *Recalibrating Our Course – Vision 2022***

Presenter: Laura S. Gill, Chief Executive Officer

Recommendation: **Receive and file** the final report on the SDRMA’s Strategic Business Plan – *Recalibrating Our Course – Vision 2022* accomplishments for Fiscal Years 2019-20 through 2021-22

7.0 REPORTS/COMMENTS/OTHER BUSINESS

7.1 Staff Reports and Updates

7.2 Board Director Reports, Comments, Future Agenda Items, Recommendations, and Questions

8.0 ADJOURNMENT

The next Board meeting will be held November 2-3, 2022, at the SDRMA Administration Building, 1112 I Street, 3rd Floor, Earl Sayre Board Room Sacramento, CA 95814. Items to be discussed at this meeting include:

- Financial Audit results
- Internal Control Policy review
- Actuarial projections
- Legislative Wrap-up
- 2023 Board Meeting Schedule
- Quarterly reports:
 - Underwriting
 - Claims status
 - Claims/Loss Prevention
 - Treasurer’s Report

Posted on July 29, 2022



Ashley Flores, Clerk of the Board

ADA Compliance: *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Ashley Flores, Clerk of the Board, at (800) 537-7790 or at aflores@sdrma.org. Request must be made as early as possible.*