



Sandy Seifert-Raffelson, Board President

Robert Swan, Vice President  
Jesse Claypool, Secretary  
Mike Scheafer

Timothy Unruh, CSDM  
Thomas Wright

**Special District Risk Management Authority  
Regular Board Meeting**

**Wednesday, February 7, 2024  
3:00 p.m.**

**Thursday, February 8, 2024  
8:30 a.m.**

**1112 I Street, 3<sup>rd</sup> Floor, Earl Sayre Board Room  
Sacramento, CA 95814  
and**

**Via Zoom**

**Phone: (669) 900-9128  
Meeting ID: 562 012 1037  
Password: 875411**

*Note: Agenda posting and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 and §54953 (b) (1) allows local agencies to conduct meetings via teleconferencing. Part (b) (3) of the same section requires that all teleconference locations be identified in the agenda, and that each location be accessible to the public. Section (b) (2) of this Section requires that **all votes taken during a teleconference meeting shall be by roll call.** Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.*

**A copy of this agenda must be posted at each location**

Teleconference Participants

The following Director(s) will participate in the Board meeting via teleconference at the locations listed:

Director Scheafer, 1551 Baker Street, Suite B, Costa Mesa, CA 92626

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a regular meeting to arrange for such reasonable accommodations: Candice Richardson, (916) 231-4141 or [crichardson@sdrma.org](mailto:crichardson@sdrma.org)

# AGENDA

## 1.0 CALL MEETING TO ORDER

- 1.1 Roll Call
- 1.2 Consideration of Off Agenda Items

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Board of Directors (or an unanimous vote if less than two-thirds of the Board of Directors are present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Board of Directors subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

## 2.0 PUBLIC COMMENT

*At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.*

- 3.0 **PUBLIC HEARING: Board Member Compensation Time Sensitive – 3:00 p.m.** (Chief Executive Officer) .....15  
*Conduct public hearing and upon conclusion, adopt Ordinance No. 2024-01 Increasing Board Member Compensation.*

- 4.0 **CONSENT CALENDAR** – The following Consent Calendar is expected to be routine and non-controversial. It will be acted upon by the Board without discussion. Any Board member, staff member, or interested party may request that any item be removed from the Consent Calendar for later discussion.

- 4.1 **Review** recent marketing activities and communication updates .....22
- 4.2 **Receive and file** the Underwriting Status Quarterly report for the second quarter of 2023-24 .....32

**5.0 GENERAL BUSINESS ITEMS AND PRESENTATIONS**

5.1 Recognition Staff Anniversaries (Chief Executive Officer) .....34

5.2 **Review** Meeting, Conference, and Educational Schedules (Chief Executive Officer)  
.....36

5.3 **Review** of Executive Summary of Training (Board President) .....42

5.4 **Board Committee Assignments** (Board President) .....43  
*An action item to ratify the Board President’s Board committee appointments for 2024.*

5.5 **Review and discuss** CSDA business and activity (CSDA Chief Executive Officer)  
.....48

5.6 **Review** of CSDA Committees Updates (Board President) .....49

5.7 **Board Policy Revision** (Chief Risk Officer) .....50  
*An action item to approve Board Policy No. 2024-03 (formerly 2008-08) –  
Procedures for Defense of SDRMA and Members.*

5.8 **CEO Contract Approval**  
*An action item to approve the contract of the SDRMA CEO.*

**6.0 CLAIMS/RISK CONTROL ITEMS**

6.1 **Quarterly Claims Review and Settlement Approval** (Chief Risk Officer) .....54  
*Staff recommends the following actions:*

- 1) **Receive and file** the status report concerning claims activities for the quarter ending December 31, 2023; and
- 2) **Approve** claims settlements as presented in the status report.

6.2 **Quarterly Review of Risk Control Activities** (Risk Control Manager) .....65  
*An action item to receive and file the status report regarding safety and risk control efforts by SDRMA for the quarter ending December 31, 2023.*

- 6.3 **Aggregate Stop-Loss Attachment Point & Corridor Quarterly Status Review** (Chief Financial Officer) .....77  
*An action item to receive and file the Aggregate Stop-Loss Attachment Point and Corridor Quarterly Status Reports.*

**7.0 FINANCIAL ITEMS**

- 7.1 **Treasurer’s Quarterly Investment Report** (Chief Financial Officer; Lauren Brant, Public Financial Management; Allison Kuane, Public Financial Management) ..82  
*An action item to receive and file the Quarterly Investment Report and Certification of Investments and Cash Flow Sufficiency.*
- 7.2 **FY 2024-25 Cost of Living Adjustment (COLA) for Budget Calculations** (Chief Financial Officer) .....221  
*An action item to approve a 3% Cost-of-Living Adjustment for FY 2024-25.*

**Thursday, February 8 – 8:30 am**

**8.0 INSURANCE PROGRAMS**

**Workers’ Compensation Program**

- 8.1 **Approval of Pooled Workers’ Compensation Program Rates for FY 2024-25** (Chief Financial Officer) .....223  
*An action item to set the Workers’ Compensation pooled rates for 2024-25 at the 90% confidence level, undiscounted.*
- 8.2 **Update on the 2024-25 Excess Workers’ Compensation Program Renewal** (Chief Executive Officer; Doug Wozniak, Alliant Insurance Services) .....279  
*An informational presentation regarding the state of the excess insurance market with SDRMA’s reinsurance brokers.*

**Property/Liability Program**

- 8.3 **Approval of Pooled Property/Liability Program Rates for FY 2024-25** (Chief Financial Officer) .....281  
*An action item to set the Property/Liability pooled rates for 2024-25 at the 90% confidence level, undiscounted.*
- 8.4 **Update on the 2024-25 Excess Property/Liability Program Renewal** (Chief Executive Officer; Karl Snearer, Apex Insurance Services; Doug Wozniak, Alliant Insurance Services) .....312  
*An informational presentation regarding the state of the excess insurance market with SDRMA’s reinsurance brokers.*

## 9.0 REPORTS/COMMENTS/OTHER BUSINESS

9.1 Staff Reports and Updates

9.2 Board Director Reports, Comments, Future Agenda Items, Recommendations, and Questions

## 10.0 ADJOURNMENT

The next Board meeting will be held March 25, 2024 at the Hilton Sacramento Arden West, 2200 Harvard St, Sacramento, CA 95815. Items to be discussed at this meeting include:

- Longevity Distributions
- FY 2024-25 Rate Estimates
- Potential Member Notices of Intent to Withdraw

**Posted on February 1, 2024**



**ADA Compliance:** *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Candice Richardson, at (800) 537-7790 or at [crichardson@sdrma.org](mailto:crichardson@sdrma.org). Request must be made as early as possible.*